



The Michigan National Career Readiness Certificate (MI NCRC) Fact Sheet

The Michigan National Career Readiness Certificate (MI NCRC) is a credential based on three core ACT WorkKeys® assessments that measure real world foundational skills critical to job success.

The MI NCRC offers individuals, employers, and educators a universal standard certifying the attainment of workplace skills valuable in a majority of 21st century jobs.

MI NCRC Core Components

- **Applied Mathematics**—Applying mathematical reasoning to work-related problems.
- **Locating Information**—Using information from such materials as diagrams, floor plans, tables, forms, graphs, and charts.
- **Reading for Information**—Comprehending work-related reading materials, from memos and bulletins to policy manuals and governmental regulations.

Platinum—Signifies an individual has scored at least a level 6 in each of the three core areas.

Gold—Signifies an individual has scored at least a level 5 in each of the three core areas.

Silver—Signifies an individual has scored at least a level 4 in each of the three core areas.

Bronze—Signifies an individual has scored at least a level 3 in each of the three core areas.

Employability Skills Training

In addition to the MI NCRC, individuals who complete employability skills training that complies with state standards will receive a completion of training certificate from their Michigan Works! Agency. Employability skills represent essential work habits, behaviors, and attitudes required in today's workplace. They include skill development in areas such as effective communication, teamwork, diversity, conflict resolution, problem solving, and critical thinking.

Value to Michigan

- Michigan will be able to quantify the skills of our workforce and use this information to compete with other states in attracting new businesses.
- Employers will have validated certification of applicant and existing employee skill levels.
- Individual certificate holders will have recognized and validated proof of their ability to apply knowledge to work and future educational endeavors.
- Assessments will identify skill gaps and provide the opportunity to develop and deliver remediation in preparation for work or additional education and training.
- Michigan will help address employer concerns regarding employability skills.

For More Information Go to: www.michigan.gov/mincrc —or—

Call 1-800-285-WORKS (9675) to be connected with a local Michigan Works! Agency

